

BUTLER COUNTY WATER SYSTEM
APPLICATION FOR SERVICE

Cust./Acct. Nos. _____

Map No. _____

SECTION 1

ADDRESS OF SERVICE TO BE ACTIVATED _____

NAME _____

LAST 4 DIGITS OF SOC SEC NO. ____ _

NEW BILLING ADDRESS _____

DRIVERS LICENSE NO. _____

1ST PHONE NO. _____

2ND PHONE NO. _____

EMAIL ADDRESS: _____

CO-APPLICANT'S NAME(S) _____

CO-APPLICANT'S LAST 4 DIGITS OF SOC SEC NO(S): _____

OWN ____ RENT ____ IF RENTAL LIST LANDLORD'S NAME & PHONE NO.: _____

SECTION 2

The undersigned hereby applies for EXISTING water service from the Water System and agrees to the following:

- 1. To pay the deposit and connection charges applicable. Deposit is refundable upon termination of service and payment of all accounts owed.
2. To purchase water service under rates, policies, rules and regulations of the System. No more than one residence, including mobile homes, or business may connect to one water meter.
3. To maintain a cut-off valve, service line, and pressure regulator (if necessary). Applicant is responsible for any costs to adjust meter box and equipment to maintain meter top flush with the ground.

OR

The undersigned hereby applies for NEW INSTALLATION of water service from the Water System upon the following terms:

- 1. The Applicant will pay to the System the sum established as the non-refundable tap-on fee, which when accepted by the System, will constitute the installation fee for water service.
2. The tap-on fee for a residential 5/8 x 3/4-inch meter is \$1,711.00. (Additional charges apply for a road crossing longer than 60 feet.)
3. For all meter installations larger than 5/8 x 3/4-inch, the fee is the actual cost incurred by the System for the installation of the inch service which is estimated to be \$. If the estimated cost of the water service connection exceeds the actual cost, the System will refund the credit to the Applicant from whom payment was received.
4. The meter will be set on Applicant's property within approximately 5 feet of the main, if the water main is on the Applicant's side of the road.
5. The Applicant agrees to permit the System to lay, maintain, repair, remove and disconnect a service line and meter, and read meter at a point on Applicant's property to be designated by the System for each meter with right of direct ingress and egress from the road for these purposes over Applicant's property.
6. The Applicant will install and maintain a cut-off valve, service line, and pressure regulator at his own expense, which shall begin at the water meter and extend to the dwelling or other portions of his premises.
7. The Applicant assumes responsibility for any damage to metering equipment in making connection to the meter.
8. In consideration of water service to serve the premises of the Applicant, the Applicant agrees to pay for water service at a minimum monthly rate based on meter size in accordance with the rates approved by the Public Service Commission for one consecutive month, beginning on the date service becomes available and continuing monthly until written notice is received by the Water System three days in advance of the requested termination date.
9. The Applicant agrees to purchase water service under rates, policies, rules and regulations of the System. Copies of rates, policies, rules and regulations are available for inspection.

X Signature _____

Date _____

FOR OFFICE USE ONLY

Date Existing Service Requested _____

Declaration of Domicile Received? ___Yes ___ No

Water Deposit _____

Connect Fee _____

Contribution _____

Permit No. _____

Residence/Business/Other _____

Method of Payment _____

Outstanding Bill Review _____

Near # Info For New Service _____

Service Order No. Issued _____

Employee Signature _____

SECTION 3

BUTLER COUNTY WATER SYSTEM
STATEMENT OF UNDERSTANDING CONCERNING
INSTALLATION OF WATER METERS

1. **The Applicant is responsible for setting the wooden stake provided by the System at the approximate location where the new water service is to be installed. It is the applicant's responsibility to maintain this stake. When the System's personnel arrive on site to install the new water service and the stake has not been set or removed by someone else, the applicant will be charged the additional costs incurred by the System for having to return at a later date to install the new water service.**
2. The water meter will be installed with the top of the meter box being at ground level unless otherwise specified by the Applicant at the time application for service is made. The Applicant should caution those making the service connection that if it becomes necessary to remove the meter box, it should be reinstalled with the top being flush with the ground. If the box is altered and has to be lowered, the Applicant agrees to pay any cost involved.

If any excavation is done around the meter installation, it will result in the Applicant paying the cost of raising or lowering the service to the proper depth.
3. When the Applicant is connecting to the meter installation, the dirt should be backfilled around the meter up to the top of the lid to keep it from freezing. Connections of non-frost proof hydrants and failure to backfill around the service can result in damage to the meter in freezing weather. Should the meter freeze and break, the Applicant shall be responsible for all water loss and the cost of repairing the meter service. Failure to backfill around the meter may result in the System doing the backfilling; the Applicant hereby agrees to pay the cost involved.
4. A check valve will be installed within the meter installation. The applicant will need to install a properly sized thermal expansion tank and pressure regulator if necessary.

Set Meter Box:

_____ Inches above
ground level

_____ Inches below
ground level

_____ Ground Level

Meter Location: I understand that the water meter will be a _____ road crossing/
_____ short side and the meter location will be the following:

Location: _____

Date: _____ X Signature: _____

EQUAL OPPORTUNITY EMPLOYER AND PROVIDER

